



**CITY OF STRATFORD  
APPLICATION FOR DRAFT  
PLAN OF CONDOMINIUM**

APPLICATION NO: \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_

NOTE TO APPLICANTS:

The information required in this form is prescribed in Ontario Regulation 544/06 made under the *Planning Act* must be provided by the applicant.

1. OWNER: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E Mail: \_\_\_\_\_

2. APPLICANT: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E Mail: \_\_\_\_\_

3. AGENT (IF ANY): \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E Mail: \_\_\_\_\_

- NOTE: (1) unless otherwise requested, all correspondence will be sent to the agent.  
(2) an owner's authorization is required in Section 15 if the applicant or agent is not the owner.  
(3) if there is more than one owner, the authorization of ALL owners is required.  
(4) if a numbered company, also give the name and address of the principal owner.

4. LOCATION OF SUBJECT LANDS

Municipal address: \_\_\_\_\_

Registered Plan No.: \_\_\_\_\_ Lot(s)/Block(s): \_\_\_\_\_

Reference Plan No.: \_\_\_\_\_ Part(s): \_\_\_\_\_

Lot: \_\_\_\_\_ Concession: \_\_\_\_\_

Assessment Roll No.: \_\_\_\_\_

5. CURRENT USE

5.1 What is the current use of the subject land?

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5.2 How is the subject land currently designated in the Official Plan?

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5.3 Are there existing buildings or structures on the subject lands?

Yes       No

If YES, are they to be demolished?

Yes       No

5.4 Are any buildings, structures or features on the subject lands or adjacent lands designated under the Ontario Heritage Act or in the process of being designated?

Yes       No

If YES, please describe. \_\_\_\_\_

5.5 Is there reason to believe the surface or subsurface of the subject land may have been contaminated by former uses on the site or adjacent sites?

Yes       No

If YES, please explain. \_\_\_\_\_

5.6 What information did you use to answer Question 5.5? \_\_\_\_\_

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5.7 Are there any existing easements or restrictive covenants affecting the subject lands?

Yes       No

If YES, please provide a description of each easement or covenant and its effect.

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6. PROPOSED LAND USE:

PROPOSED LAND USE	NUMBER. OF UNITS OR DWELLINGS	IDENTIFY LOTS AND/OR BLOCKS ON THE DRAFT PLAN	AREA (ha) OF PROPOSED USE	DENSITY (UNITS, DWELLINGS PER ha)
Single Detached Residential				
Semi-Detached Residential				
Row, Townhouse Residential				
Apartment Residential				
Seasonal Residential				
Mobile Home				
Other Residential (specify)				
Commercial				
Industrial				
Park				
Open space				
Stormwater Management				
Institutional (specify)				
Roads				
Walkway				
Other (specify)				
Other (specify)				
TOTALS				

6.1 What is the gross residential unit density per hectare for the total land area subject to this application?

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6.2 What is the residential unit density per hectare for the total land area subject to this application minus those lots, blocks, roads etc being created for a public purpose?

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6.3 Indicate the number of parking spaces for the following uses:

TYPE OF USE	NO. OF PARKING SPACES
Single Detached Residential	
Semi Detached Residential	
Multiple Attached Residential	
Apartment Residential	
Other Residential	
Commercial	
Industrial	
Institutional	
Other	

7. STATUS OF OTHER PLANNING APPLICATIONS

7.1 Has a previous application for approval of a plan of subdivision or a consent ever been submitted for the subject lands?

Yes       No

If YES, and if known, the file number of the application and the decision made on the application.

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7.2 Is the subject land the subject of any other application under the Planning Act, such as an application for an amendment to an official plan, a zoning by-law, a minor variance or a site plan?

Yes       No

If YES, and if known, the file number of the applications and the status of the application.

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7.3 Has a site plan for the proposed condominium been approved?

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7.4 Has a site plan agreement been entered into?

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7.5 Has a building permit for the proposed condominium been issued?

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7.6 Is the proposed condominium under construction or has it been completed?

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7.7 If construction has been completed, what was the date of completion?

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7.8 Is the proposed condominium a conversion of a building containing residential rental units? If yes, how many units will be converted?

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8. PROPOSED SERVICING

8.1 Select the proposed sewage disposal and water supply servicing type:

Sewage Disposal (check appropriate box)

- Public piped sewage system
- Public or private communal waste water system
- Individual septic system
- Other (please describe) \_\_\_\_\_

Water supply (check appropriate box)

- Public piped water system
- Public or private communal well
- Individual well
- Other (please describe) \_\_\_\_\_

8.2 Select the proposed type of storm drainage:

Storm Water Drainage (check appropriate box)

- Sewers
- Ditches or swales
- Stormwater management pond
- Infiltration ditches
- Other (please describe) \_\_\_\_\_

If the subject land is not within an approved site plan, a preliminary servicing report is required on the submission of an application. The report must address sanitary sewer servicing, storm drainage and stormwater management. The stormwater management must address pre-development conditions and proposed post development conditions. The report must meet the requirements of the City Engineering and Public Works departments in order for this application to be considered a complete submission.

8.3 Does the plan permit the development of more than five lots or units on privately owned and operated individual or communal wells or more than five lots or units on privately owned and operated individual or communal septic systems?

Yes \_\_\_ No \_\_\_

If YES, a servicing options report and a hydrogeological report are required to accompany this application.

8.4 Does the plan permit the development of fewer than five lots or units on privately owned and operated individual or communal septic systems, and 4500 litres of effluent or less would be produced per day?

Yes \_\_\_ No \_\_\_

If YES, a hydrogeological report is required to accompany this application.

9.0 ACCESS

The proposed type of access for the subject land will be (check appropriate box):

- Provincial highway
- municipal road maintained all year
- a right of way
- water

If access to the subject land will be by water only, indicate the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

10. ARCHAEOLOGICAL

10.1 Does the subject land contain any archeological resources or areas of archaeological potential?

Yes \_\_\_ No \_\_\_

If YES, the following studies are required to accompany the application:

- (a) an archaeological assessment prepared by a person who holds a license that is effective with respect to the subject land, issued under Part VI (Conservation of Resources of Archaeological Value) of the *Ontario Heritage Act*; and
- (b) a conservation plan for any archaeological resources identified in the assessment.

11. MATTERS OF PROVINCIAL INTEREST

11.1 Is the application consistent with policy statements issued under subsection 3 (1) of the *Planning Act*?

Yes \_\_\_ No \_\_\_

11.2 Is the subject land(s) within an area of land designated under any provincial plan or plans?

Yes \_\_\_ No \_\_\_

If YES, does the application conform to or does not conflict with the applicable provincial plan or plans?

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12. OTHER FEES

In addition to the application fee where the City requires assistance from its solicitors or other technical or professional consultants in the processing of this application, the applicant shall be responsible for reimbursing all legal and consulting fees incurred by the City, at the City's actual cost. Depending on the amount of such fees, which the City expects to incur on any given application, the City may also require the applicant to enter into an agreement with respect to the payment of such fees and may, where appropriate, require security to be posted.

The applicant is hereby notified that in the event the City of Stratford Council approves the application and the matter is appealed to the Ontario Municipal Board, the applicant may be required to enter into a financial agreement to bear all legal and consulting costs incurred by the City with regard to its preparation for and attendance at such hearings, including all prehearing conferences and all hearing related matters.

13. APPLICANT'S CHECKLIST:

Have you included:

- ✓ Two copies of the completed application form.
- ✓ 25 copies of the draft plan, folded to no larger than 8.5" x 14"
- ✓ Application fee.
- ✓ 4 copies of the preliminary servicing report.
- ✓ Two 8.5" x 11" reductions of the plan

DRAFT PLANS

Proposed draft plans must be drawn on a single sheet, to scale, and include:

- all items identified in S.51(17) of the *Planning Act*.

The copies of the proposed draft plan and application form will be circulated to persons and public bodies prescribed by the regulations and any other person or public body that may have an interest in the application.

14. AFFIDAVIT OR SWORN DECLARATION:

DECLARATION FOR THE PRESCRIBED INFORMATION

I, \_\_\_\_\_ of the \_\_\_\_\_

in the \_\_\_\_\_

make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the above Sections is true.

Sworn (or declared) before me:

at the: \_\_\_\_\_

in the: \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_

Commissioner of Oaths

\_\_\_\_\_

Applicant

15. AUTHORIZATION:

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, \_\_\_\_\_ am the owner of the land that is the subject of this application and I authorize \_\_\_\_\_ to make this application on my behalf.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Owner

NOTICE OF COLLECTION

Personal information on this form is collected under the authority of the *Planning Act*. All names, addresses and comments will be included in material available to the public accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA). Questions regarding this collection and its release under the act should be directed to the City Clerk, 1 Wellington Street, P.O. Box 818, Stratford ON N5A 6W1, telephone 519-271-0250 ext. 235 during business hours.