



City of Stratford, Social Services Department  
Public Housing Division  
82 Erie Street  
Stratford, ON N5A 2M4  
Phone: 519-271-3773 • Fax: 519-273-7191  
www.city.stratford.on.ca

## Application Checklist

Please use this page as a checklist to ensure that your application is complete when you submit it to this office.

- Birth Certificate** or Citizen cards for everyone to verify Canadian Citizenship. Otherwise, Landed Immigrant Papers or Refugee Status Papers.
- Updated Housing Provider List completed in the application**
- Current dated Notice of Assessment for each applicant over the age of 18** – A copy provided to you by Canada Revenue Agency. If you have misplaced your original document(s), you can obtain a copy of this information by calling Canada Revenue Agency at 1-800-959-8281
- Landlord Reference completed in the application**
- Income** - You must verify all income that applies to your entire household:
  - Ontario Works/ODSP** – A copy of your most recent cheque stub, drug or dental card
  - OAS/GIS, GAINS, CPP, Other Pensions/Allowances, etc.** – A copy of your most recent cheque stub(s) or bank deposit
  - Employment** – A copy of your last 8 weeks worth of pay stubs
  - Employment Insurance/WSIB** – A copy of your most recent cheque stub(s)
  - Child/Spousal Support Received/Payments** – A copy of your most recent receipts(s), legal court document/agreement, etc.

If you require additional forms or if you have any questions, please contact Public Housing at 519-271-3773 or toll-free at 1-800-669-2948.